



Oifig Náisiúnta Um Ghairmithe Sláinte
agus Cúraim Shóisalaigh
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Form 2

Train the Trainer Training Programme HSE/Voluntary Organisations

HSE, Professional Supervision for HSCP (Supervisors)

Selection criteria for Train the Trainer, Training Programme (Professional Supervision for HSCP Supervisor):

- Are senior HSCP practitioners and managers with at least three years' experience in their specific role and discipline currently working in the HSE and/or Voluntary Sector.
- Have knowledge and understanding of HSCPs and of the roles and responsibilities of other participant disciplines
- Have an interest in and commitment to developing their knowledge-base and skills regarding Professional Supervision
- Have experience of Professional Supervision both as a supervisee and as a supervisor
- Provide evidence of integrated learning from the HSEland eLearning module on Professional Supervision for HSCP
- Have experience of Facilitation, Team-working and Training provision (in any context)
- Have IT skills – power point for presentation; MS word; excel; etc.
- Is commitment to own and others' CPD and integration to area of practice
- Has the capacity to plan for and deliver the required training. Organisational skills e.g. co-ordinate training events including training rooms; link with the National HSCP Office; maintain relevant documentation while balancing their role;
- Have a discipline mix and geographical locations are significant factors in the selection of trainers
- Prospective trainers are expected to; be self-aware practitioners who display initiative, openness and willingness to learn, be approachable, adaptable and flexible, use creative and analytical thinking with a positive, proactive, problem-solving attitude and strong communication skills.
- Have written commitment from the line manager to the agreed release as part of their current role initially for 24 months, with a built in review thereafter to discuss future release as detailed below;

First year: (14 days) – 2019 – 2020 (Including Train the Trainer dates)

1. Participate fully in the four-day Professional Supervision for HSE HSCP Training Programme (Supervisors) delivered in two parts of two consecutive days each.



2. If selected, participate in the four-day Train the Trainer Programme delivered in two parts of two consecutive days each. Please see dates below.
3. Following completion of the Train the Trainer Programme, each participant must deliver one Professional Supervision for HSCP (Supervisors) Training Programme with an identified co-trainer in Autumn/Winter 2019. This will include ½ day preparation for each course and ½ day wrap-up time following the course delivery.
4. On-going engagement with the National HSCP Office for training delivery.
5. Participate in on-going Refresher training as provided by the National HSCP Office - equivalent to 1 day per year

Subsequent year: (11 days) 2020 -2021

1. Delivery of a minimum of 2 (4-day) courses per year plus 1 x half day assigned to preparation for each course and 1 x half day wrap-up time following the course delivery; one of the programmes to be co-delivered with an identified trainer from outside of their organisation.
2. Participate in on-going Refresher training as provided by the National HSCP Office - equivalent to 1 day per year.

Dates:

29th & 30th April AND 27th & 28th May 2019

AND

2nd & 3rd September AND 15th & 16th October 2019.

Both the four-day Professional Supervision for HSCP Training Programme (Supervisors) and the Train the Trainer Training Programme will involve those attending being able to demonstrate the key required skills, knowledge and attributes as outlined above, to support the effectively delivery nationally of the Professional Supervision Training Programme for HSCP's Supervisors.

Application forms: available from Richard Smith, Richard.smith@hse.ie, HSE, National Health & Social Care Professions Office, Training Centre, Phoenix Hall, St. Mary's Hospital Campus, Phoenix Park, Dublin 20, Eircode: D20CK33.

Enquiries to: Nuala Flynn, National HCSP Office, nuala.flynn@hse.ie 0879978663;